

## Update Your Program Profile with 4C for Children

<https://stage.worklifesystems.com/program/29>

Please Enter Your Information

Email Address

Password  
 [Show](#)

[Login](#)

[Request Password](#)

To login, use the same email address associated with your child care license. If you experience any issues with logging in, contact our specialists at 513-758-1330 or 937-220-9660, x1330. There is also an informational video at <https://www.4cforchildren.org/providers/program-portal/>.

To be eligible to earn the \$2,000, you must complete all 15 fields outlined below.

Update Data | Pictures | View Profile | Cons

Green colored fields are fields that a program ca

Last Update Approved: 4/30/2025

- + Contact Information
- + Credentials
- + About Our Program
- + Our Schedule
- + Program Data by Age
- + Special Needs

If you have multiple programs using the same email address, you will be able to select which program to update. For each program you update, you will have a chance to earn the \$2,000.

Click these gray bars to expand each area to update.

### Update the following areas for your program to be eligible to earn \$2,000

Update these fifteen (15) required fields to be eligible to earn \$2,000.

*(Feel free to update any other areas that are relevant to your program.)*






| Contact Information  |  |
|----------------------|--|
| 1. Telephone Primary | *Telephone Primary:<br><input type="text" value="(513) 555-1234"/>   |
| 2. Primary Email     | Primary Email:<br><input type="text" value="myprogram@program.com"/> |
| Credentials          |  |
| 3. Primary Language  | Primary Language:<br><input type="text" value="English"/>            |

## Update the following areas for your program to be eligible to earn \$2,000

### About Our Program


4. Environment (check all that apply)

#### Environment:

- ☒ Smoke Free ☐ Non-smoking during care hours
- ☐ No Pets  ☐ Outdoor pets only 
- ☒ Outdoor play area ☐ Fenced Yard 
- ☐ Pool/Waterfront  ☐ Large Muscle Room
- ☐ Field Trips ☐ Cameras 
- ☐ Wheelchair Accessible ☐ Bilingual
- ☐ None of the Above



5. Meals (check all that apply)

#### Meals:

- ☒ Breakfast ☒ Morning snack
- ☒ Lunch ☒ Afternoon snack
- ☐ Dinner ☐ Evening Snack
- ☐ Special Diets  ☐ Parent Provided
- ☐ USDA Food Program Member ☒ 4C CNP

6. Transportation (check all that apply)

#### Transportation:







- ☒ Transportation Provided  ☐ To and From Home
- ☐ To Nearby Schools ☒ Walking Distance to School
- ☐ No Transportation ☐ Near Public
- ☐ Transportation Options Available - Contact Provider for Specifics 

### Our Schedule

7. Schedule

Note: For 24 hour care, enter Open 12:00 AM and Close 11:45 PM.

Select ..... for time when program is not open or you want to remove a time.

| DAY   | OPEN   | CLOSE  | SHIFT 2 OPEN | SHIFT 2 CLOSE | SHIFT 3 OPEN | SHIFT 3 CLOSE |
|---|--------|--------|--------------|---------------|--------------|---------------|
| Monday  | 6:00am | 6:30pm | 6:00am       | 6:30pm        |              |               |
|  Tuesday   | 6:00am | 6:30pm | 6:00am       | 6:30pm        |              |               |
|  Wednesday | 6:00am | 6:30pm | 6:00am       | 6:30pm        |              |               |
|  Thursday  | 6:00am | 6:30pm | 6:00am       | 6:30pm        |              |               |
|  Friday    | 6:00am | 6:30pm | 6:00am       | 6:30pm        |              |               |
|  Saturday  |        |        |              |               |              |               |
|  Sunday    |        |        |              |               |              |               |

## Update the following areas for your program to be eligible to earn \$2,000

|   |   |
|---|---|
| 8. More schedule items  | <p><b>Schedule :</b></p> <div> <input checked="" type="checkbox"/> Full-time         <input checked="" type="checkbox"/> Part-time       </div> <div> <input checked="" type="checkbox"/> Before School 📅         <input checked="" type="checkbox"/> After School 📅       </div> <div> <input type="checkbox"/> Drop In 📅         <input type="checkbox"/> Temp\Emergency 📅       </div> <div> <input checked="" type="checkbox"/> Days (6am-6:30pm)         <input type="checkbox"/> Evening (6:31pm-Midnight)       </div> <div> <input type="checkbox"/> Overnight (12:01am-5:59am)         <input type="checkbox"/> 24 Hours 📅       </div> <div> <input type="checkbox"/> Rotating 📅         <input type="checkbox"/> Open Holidays 📅       </div> <div> <input type="checkbox"/> Flexible As Needed - Contact Program 📅       </div> |
| 9. Year Schedule  | <p><b>Year Schedule:</b></p> <div>Full Year</div>   |
| <b>Program Data by Age</b>  |   |
| 10. Desired Capacity  | <p><b>Desired Capacity:</b></p> <div></div>   |
| 11. Total Openings  | <p><b>Total Openings:</b></p> <div></div>   |
| 12. Openings As Of  | <p><b>Openings As Of:</b></p> <div></div>   |
| 13. Financial Assistance (check all that apply)   | <p><b>Financial Assistance:</b></p> <div> <input checked="" type="checkbox"/> PFCC (Public Funds) 📅         <input type="checkbox"/> PROMISE Inclusion Credential       </div> <div> <input type="checkbox"/> Afterschool Child Enrichment (ACE)         <input type="checkbox"/> United Way 📅       </div> <div> <input type="checkbox"/> Scholarships 📅         <input type="checkbox"/> Multi-child discount 📅       </div> <div> <input type="checkbox"/> Sliding Scale 📅         <input type="checkbox"/> Employer 📅       </div> <div> <input type="checkbox"/> Preschool Promise 📅       </div>  |
| <b>Special Needs</b>  |   |
| 14. Please indicate special needs experience or training  |   |
| <p><b>Please indicate special needs experience or training :</b></p> <div> <input type="checkbox"/> Yes, we have experience serving serving children with special needs         <input checked="" type="checkbox"/> Limited experience, training welcome         <input type="checkbox"/> No, please indicate limitations in notes field       </div> |   |

**Update the following areas for your program to be eligible to earn \$2,000**

15. Check all that apply in the list:

**Behavior Related :**

☐ Autism ☐ Emotional/Behavior ☐ Developmental Disability

**Medical/Genetic :**

☐ Medical Conditions ☐ Sensory Processing ☒ Speech/Hearing ☒ Visual

☐ Allergies/Asthma

**General Support :**

☐ Lead Exposure ☐ Physical/Mobility

Thank you for updating your program profile.

Some things to note:

- We recommend updating your profile once a quarter or as information changes. Doing this ensures that we have the best information on hand to serve you, your program and your families.
- While we ask that you complete the 15 required fields listed above, we also encourage you to update all sections of your profile. Providing comprehensive information helps families make informed decisions when selecting your child care program.

If you have any questions, please do not hesitate to contact our specialists at **families@4cforchildren.org** or **513-758-1330** or **800-256-1296 x1330**.