

Authorization Agreement for Reimbursement Options to CNP Child Care Centers



All reimbursement information must be submitted in writing to 4C.
I hereby authorize 4C for Children, hereinafter called "4C," to initiate electronic entries to my (select one account below):

Bank Account:

- _____ Checking Account¹ You must attach *one* of the following:
- a voided check with the magnetic media numbers on the bottom of the check.
 - an official signature from your bank with account and routing numbers (see below).
- _____ Savings Account¹ You must attach the following to this form:
- an ACH deposit statement from your bank with account and routing numbers.

¹ **Please note:** Deposit slips are not acceptable. No hand written bank information will be accepted unless it is from bank personnel with a signature (see below).

I'm changing financial institutions for Direct Deposit:

_____ Discontinue my current direct deposit and switch reimbursement to the method indicated above.

Provider's Name: _____ Provider's signature: _____
(please print)

Street Address: _____ City, State, ZIP: _____

E-mail address: _____ Phone: _____

Date of Birth: _____ Social Security Number: _____

Bank/Financial Institution Name: _____ City, State, ZIP: _____

This authority is to remain in full force and effect until 4C has received written notification from me of its termination, in such time and in such manner as to afford 4C and the Financial Institution a reasonable opportunity (typically one month) to act on it.

BANK PERSONNEL ONLY: CERTIFICATION OF PROVIDER'S FINANCIAL INSTITUTION

I certify that the above routing/transit number on the voided check or official bank document and account number are valid, and that we can accept ACH transfers.

Bank Representative Name: _____ Signature: _____
(please print)

Title: _____ Phone: _____

Provider's Account #: _____ Routing #: _____

4C OFFICE USE ONLY:	
Submitted to Finance _____	Specialist _____
<small>(date)</small>	
Finance ID Number _____	New Provider _____ Returning Provider _____