

Home Visit Checklist

The following checklist has been developed to help you determine when you are ready for a home visit. The 4C counselor will need to observe the following things before you can be placed on the registry. Take a few moments and answer these questions. **When you can check yes to each of them, you are ready for your home visit.**

Health & Safety Precautions

_____ Have you installed a working smoke detector on each level/floor where child care is
Yes No provided?

_____ Do you have a working fire extinguisher that has a **gauge or visible expiration date**?
Yes No

_____ Have you completed and posted the family fire escape plans showing that there are two
Yes No exits from **each floor** where child care is provided?

_____ Have you posted the numbers for fire, police, life squad or 911 and poison control by your
Yes No telephone on **each** level where child care is provided?

_____ Do you have a portable fire ladder in place which leads to ground level (if windows or
Yes No doors do not lead to ground level, roof, balcony or fire escape)?

_____ Are the windows that are used as second exits at least 20" wide x 24" in height?
Yes No

_____ Do you have a gate, or door that locks, to protect all stairways that the children will come
Yes No in contact with?

_____ Do you have a flashlight in working order in an accessible location or other safe
Yes No emergency lighting? (Candles and oil lamps are not acceptable.)

_____ Have you covered **all** unused electrical outlets with protective coverings?
Yes No

_____ Do you have the following first aid supplies located in a container that is easily accessible
Yes No when needed? Can you transport this container?

- | | | |
|---------------------------------|--|--|
| a. Adhesive Bandages (Band-Aid) | e. Cotton Swabs (Q-tips) | l. Small Hand Towel |
| b. Adhesive Tape | f. Disposable Gloves | m. Disposable or Non-Mercury Thermometer |
| c. Antibacterial Soap | g. Dosing Spoon/or Cup | n. Tweezers |
| d. Assorted Sized Gauze Pads | h. Large Safety Pins | o. Ice pack |
| | i. Roller Bandages (gauze) | |
| | j. Blunt Scissors | |
| | k. Sling (scarf, bandana, cloth diapers) | |

_____ Have you contacted a neighbor, friend or relative who has agreed to be called and
Yes No arrive at your house within 5 minutes to help in case of emergency?

Safety Hazards

- Yes No **Crib slats** are no more than **2 - 3/8"** (approx. pop can) apart from each other and I have a tight, firm fitting mattress with no large cut-outs in head or foot board.
- Yes No Have you moved all cleaning supplies, dangerous chemicals, and medications out of the reach of children or installed a childproof latch so they cannot come in contact with these items?
- Yes No Have you removed any portable heaters, wood stoves or fans out of the reach of children, or developed a plan so that the children cannot come in contact with them?
- Yes No Have you inspected your home inside and out for items sharp, rusted or dangerous that could be potentially harmful to children?
- Yes No Do you have a copy of your **Water Safety Policy** and sample **permission slips** completed?
- Yes No Do you have the required pool equipment such as, rings, hooks, or pole ?
- Yes No Do you have a pool alarm ?
- Yes No Do you have a non-climbable fence surrounding the pool, that locks or for above ground pools, ladders that fold up or are removable, to make the pool inaccessible ?
- Yes No *If you plan to use an above-ground, in-ground pool, or lake/pond (wading pools/sprinklers excluded) you will need to provide the home visitor copies of your **Water Safety Policy** and **permission slips**.
- Yes No Have you securely stored and locked any fire arms or weapons?

Home Environment

- Yes No Do you have enough space indoors for the children to play?
- Yes No Do you have outdoor space for the children that is free from hazards and traffic?
- Yes No Do you have age appropriate toys and activities for the children?
- Yes No Do you have child size furniture and equipment?
- Yes No Have you considered where children will sleep when appropriate?
- Yes No Have you considered where you will toilet/diaper the children?