



All require driver's license or, call to check on other acceptable form of ID

Butler County

Butler County Clerk of Courts

Legal Division

315 High St., Suite 550
Hamilton, OH 45011
513.887.3278

Monday - Friday 8:30 am - 4:30 pm

BCI&I: \$20.00 FBI: \$50.00

Cash, check, money order,
Visa, MasterCard

Butler County Sheriff's Office

705 Hanover St.
Hamilton, OH 45011
513.785.1030

Monday - Thursday 8:00 am - 3:00 pm

BCI&I: \$15.00 FBI: \$24.00

Money order must be made out to
Butler County Treasurer
(Cash must be exact amount)

Helping Hands Healthcare

9692 Cincinnati-Columbus Road
Cincinnati, OH 45241
513.777.2818

Monday - Friday 8:30 am - 11:30 am;
12:30 pm - 5:00 pm

BCI&I and FBI: \$30.00

Cash only - must be exact amount
Recommend - calling ahead

Primerica Financial Services

9050 Centre Pointe Drive, Suite 100
West Chester, OH 45069
513.842.0422

Monday, Wednesday, Friday 10:30 am - 4:30 pm

Tuesday, Thursday 9:30 am - 11:30 am

BCI&I: \$35.00

Cash or money order
Recommend - calling ahead

Clinton County

Clinton County Sheriff's Office

1645 David Way
Wilmington, Ohio 45177
937.382.1611

Monday – Friday 8:00 am – 3:00 pm

BCI&I and FBI: \$45.00

Bring ID, ask for Lt. Drake
Cash / Money Order

Clermont County

Clermont County Sheriff's Office (NWC)

4470 St. Rt. 222
Batavia, OH 45103
513.732.7500

Mondays, Wednesdays, Fridays 9:00am -4:00pm

Tuesdays, Thursdays 9:00 am – 6:30pm

Excluding Holidays

BCI&I and FBI both: \$50.00

BCI&I only: \$25.00 FBI only: \$35.00

Money Order, Cashier's Checks, or Cash payments
(Cash must be exact amount)

New Richmond Exempted

Village School District NREVSD

212 Market Street, Third Floor
New Richmond, OH 45157
513.553.2616

Monday – Friday 8:00 am – 2:30 pm (by appointment)

BCI&I and FBI both: \$60.00

BCI&I only: \$30.00 FBI only: \$34.00

Money Order, Personal Check, or Cash payments
(Cash must be exact amount)



Web Check Locations

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Hamilton County

CORE, Inc.

75 Tri County Parkway
Cincinnati, OH 45246
513.771.2673 to schedule appointment
Monday – Friday 8:00 am - 4:00 pm
BCI&I: \$32.00 FBI: \$56.00
BCI&I & FBI - \$88.00
Cash/Check

Hamilton County Sheriff's Records Division

Rm. 100 Justice Center
1000 Sycamore St.
Cincinnati, OH 45202
513.946.6220
BCI&I \$25.00 FBI \$34.00
Credit, cash, or check

Warren County

City of Mason Police Department

6000 Mason-Montgomery Rd.
Mason, OH 45040
513.229.8560
Monday - Friday 8:00 am to 4:30 pm
BCI&I & FBI- \$46 resident /\$56 non-resident Mason
Cash/check only-bring state issued ID

Innovative Services

730 Reading Rd.
Mason, OH 45040
513.229.0015
Tuesday & Thursday 10:00 am – 4:00 pm
Saturday 10:00 am – 2:00 pm
BCI&I & FBI - \$74.60

Warren County Educational Service Center

416 S. East St.
Lebanon, OH 45036
513.695.2900
Monday – Friday 8:00 am – 12:00 pm and
1:00 pm - 4:15 pm
BCI&I & FBI - \$55 cash or money order only
Bring driver's license

Warren County Sheriff

550 Justice Dr.
Lebanon, OH 45036
513.695.1280
Monday – Friday 8:00 am – 6:00 pm
no service 3:30 pm - 4:30 pm
BCI&I & FBI: \$55.00 Cash or money order
Must have ID